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SOCIETY FOR AMERICAN FELLOWSHIPS IN FRENCH UNIVERSITIES

PURPOSE
CONDITION OF AWARDS
DRAFT BY-LAWS

New York, 1919

Society for American Fellowships in French Universities

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Society for American Fellowships in French Universities

PURPOSE

The Society for American Fellowships in French Universities has been organized by friends of French science and learning to assist in establishing, in its proper place of eminence in the mind of the American public, the standing and repute of French scholarship. It has long been felt that advanced students have not availed themselves of the great advantages offered in every field of study by the French universities partly because these have not sufficiently been brought to their attention and partly through ignorance of the fact that during the last twenty years most of the French universities have instituted advanced degrees, distinguished from degrees granted by the state to French citizens of French training, accessible to properly qualified students from foreign countries.

In order to readjust the true balance, which, for various reasons has long existed in this country in favor of the German universities, it is proposed to encourage the development of a body of university scholars who by personal acquaintance with French achievements will be in a position to restore in all branches of American public opinion the just status of French science and learning and a better appreciation of the place of France in the leadership of the world. General attention has already been called to the opportunities afforded in the French universities in all branches of learning in "Science and Learning in France," issued in 1917 with the collaboration of one hundred American scholars by the Society for American Fellowships in French Universities.*

The Society has been formed primarily to direct a stream of American students to the French universities by the award of a number of fellowships each year. While it is planned by this direct method to secure among American scholars a better appreciation of the contributions of the French universities to science and learning, the more important result that the Society hopes to attain is that those peoples of the world who cherish the same ideals of democracy, justice and liberty will come to know each other better, to understand and appreciate more fully each other's character and aims, to seek larger benefits from each other's labors and achievements in various fields of human activity, and more and more to cooperate in the realization of their common hopes and ambitions.

The French people, during the war, won our warm admiration for their spirit, their devotion to high ideals, their strength of character and their efficiency; and the American people should know them better

*Copies of this book were in 1917 sent to the libraries of every college in the United States.

in the future, should strengthen the bonds of friendship between the two nations, and increase their cooperation in the advancement of civilization according to their common ideals.

Full information is given in "Science and Learning" of the rich opportunities afforded to American students in every field of study and research. The graduate of an American college who desires to proceed to an advanced degree, will find a French university degree, equivalent in standing to the Ph.D. of a German or of an American university and declared by the French education authorities to have the same scientific and academic value as the state doctorate (*doctorat de l'état*), can now be obtained in all of the faculties of the University of Paris and in all of the other fifteen French universities, while opportunities for study in the specialized national and independent institutions are also available to him. The degrees, diplomas and certificates, established and granted by each of the French universities to properly qualified foreign students are to be distinguished from the state degrees, diplomas and certificates, which, generally speaking, are accessible only to students holding the preceding or lower degree from a French university. The degrees, diplomas and certificates conferred by the universities themselves, and in their own name, serve to attest studies pursued for which the State has created no formal approval; or again they put upon the same studies as those pursued for the corresponding degrees of the state a stamp of equal value but not conferring the right to practice in France the professions for which the possession of the latter is required. The requirements for the various doctorates vary somewhat in each field of study and in each of the universities but in general the term of study is from one to two years. Students who do not desire to proceed to a degree but who wish to receive credit for work pursued in the French universities may obtain, provided that they are regularly matriculated, certificates of assiduity (*certificats d'assiduité*), in various forms adapted to the various courses of study.

The Society for American Fellowships in French Universities is prepared to initiate the movement of American students to French universities in order to promote a better understanding of these opportunities and to perpetuate the friendly relations now existing between the two countries by the award, on the basis of national competition, each year of a limited number of fellowships to competent graduates of American universities. The method of selecting candidates and the duration and value of the fellowships are set forth in the following pages. Announcements will be made from time to time of the number and fields of study in which fellowships will be offered each year.

ORGANIZATION

The Society is administered by a self-perpetuating Board of Trustees consisting of nineteen members and an Executive Committee of five members, one of whom is the chairman of the Board of Trustees. The Trustees are charged with the management of the affairs of the Society, and the care and disbursement of moneys. The members of the Board represent the fields of commerce and industry, philanthropy, the diplomatic service, university administration, and the French Ministry of Public Instruction. All are interested in the promotion of friendly relations between this country and France built upon the foundations of the last few years and continued by the sending of selected American students to French Universities.

The nomination and selection of holders of fellowships will be in the hands of an Advisory Board of not more than twelve members appointed by the Chairman of the Board of Trustees from the ranks of university professors for three year terms, except that in the first Board some members shall hold office for one year, some for two and some for three years. The Chairman of the Advisory Board will each year appoint three members of the Board to serve as a Nominations Committee to make the preliminary selection of candidates for fellowships as soon as possible after the date fixed for the receipt of applications.

The nominations for the award of fellowships will be based on the recommendations of Referee Committees appointed by the Chairman of the Advisory Board each year in each of the fields of sciences in which awards are to be made.

The final awards will be made by the Board of Trustees on the nomination and recommendation of the Advisory Board.

THE FELLOWSHIPS

It is expected that as many as twenty-five fellowships, distributed among the various fields of science, will be awarded each year. The fields of science will be those listed in the volume on Science and Learning in France, pages XI and XII. One fellowship will be awarded in each field, but where the number of candidates in one or more fields of science is proportionately large, two fellowships may be granted. A fellowship will be of the value of $1000 a year and will be awarded for two years, unless a shorter period is specified or unless cancelled for non-observance of the conditions.

Payments will be made in advance in three instalments per year: The first payment of $400 will be made in June of each year on exhibition of the certificate of award and a steamer passage to France; the second

and third instalments will be $300 each, payable by draft on January 1st and April 1st ensuing. Payments for the second year will be made by draft in the same amounts and on the same dates.

QUALIFICATIONS OF APPLICANTS

Applicants, men or women, must be citizens of the United States (whether by birth, by naturalization, or by marriage) or of one of the United States possessions, and at least twenty years of age. A small number of awards may, however, be made in each year to mature persons who have served as university professors and who desire to spend a year's leave of absence in systematic research in a French university.

Applicants must be graduates of a college requiring four years of study for a degree, based on fourteen units of high school work;

or,

graduates of a professional school requiring three years of study for a degree;

or,

if not qualified in either of these ways, must be twenty-four years of age and have spent five years in an industrial establishment in work requiring high technical skill.

Applicants must be of good moral character and intellectual ability, and must have a practical ability to use French books, both in general subjects and in their special fields.

APPLICATIONS

Documents Required

Applications must be made not later than January 1st of the year in which awards are to be made, on the form furnished by the Chairman on request and must be accompanied by:

(1) A Certificate of Birth,

The French authorities require that the certificate of birth must be signed by some appropriate city or county official and attested by the clerk of the nearest superior court under seal of the court. If the records are lacking, for the period in question, the certificate must so state, and the applicant must furnish an affidavit of the date and place of his birth, signed and sworn to by two persons, one of whom must be his parent if living.

(2) A Certificate of Naturalization, if needed.

The certificate of naturalization must be a certified copy made by the court under seal of the court.

(3) A Certificate of College Studies,

This must not be a diploma but a statement by the registrar or dean (one certificate for each institution) showing the specific studies, the general grades attained and the degrees awarded. A certificate of practical ability to read French books must be furnished by an instructor in the French language.

(4) A Certificate of Industrial Work, if needed,

This certificate, stating the dates and nature of the work, must be from the responsible official to whose personal knowledge the work has been done.

(5) Testimonials to Moral Character and Intellectual Ability,

Testimonials must be typewritten or accompanied by a typewritten copy, and must be addressed "To the Chairman of the Advisory Board of the Society for American Fellowships in French Universities." Testimonials to moral character and intellectual ability should be written with the consideration in mind that the repute of American students may depend upon their trustworthiness. Testimonials of technical accomplishments should give ample details. Writers of testimonials are advised not to rely upon counteracting over-generous testimonials by a private letter to the Board.

(6) Photograph,

The photograph, not larger than ten by eight inches over all, must have been taken within a year of the application and must bear the imprint or signature and address of the photographer and the applicant's signature.

Articles and Books

In addition to the above, applicants may send in a *separate* package:

(7) Printed or written articles, theses and books.

The articles, theses and books, if in manuscript, must be typewritten and in English; if printed, they may be in any form and in either English, French, Italian, Spanish or German. They may have been written at any time or place, but any written prior to senior college year will hardly be useful for the purpose here intended.

Each article, thesis, or book, must bear for easy identification, a white slip pasted on the outside front with the applicant's name and the field of science concerned.

Method of Sending Applications

The documents accompanying the application must be transmitted, by registered mail with request for return receipt, in a single envelope not folded, but in a flat package with cardboard packing. The articles,

theses or books must be sent in a separate package. Each package must bear the sender's name and address and must be directed by name to....., Chairman of the Advisory Board, Society for American Fellowships in French Universities. Separate letters should be sent notifying the Chairman of the despatch of packages.

All documents except the application will be returned to the unsuccessful candidates after the announcement of the awards. Certificates of birth and naturalization will be returned to the successful candidates on request before June 1.

Applicants are advised not to file their applications until all the required documents can be sent with them. Applications filed at the date specified but lacking for sufficient reason, the certificate of birth or of naturalization (if needed) will be considered, provided the missing document is filed before the final meeting of the Nominations Committee.

Applicants are requested not to enter into personal communication concerning their applications with any member of the Trustees or of the Advisory Board except in so far as any of them may be in a position to furnish a testimonial based on personal knowledge. Applications brought in person will not be received, but a receipt will be signed for an application brought by an applicant.

AWARD OF FELLOWHSIPS

An applicant to whom an award of a fellowship has been formally communicated shall, within thirty days, send to the Chairman of the Advisory Board a notification by registered mail, stating his acceptance of the award and his intention to use the fellowhsip to proceed to France and there pursue the studies in the field designated in the award, subject to all the conditions prescribed.

In case of failure to receive such notification within thirty days the award will be cancelled and an alternate designated, who shall then signify his acceptance in the same manner as above. The same procedure will be followed in case of rejection of the award or of failure to proceed to France within the time prescribed, or of notification of withdrawal. The award will not be cancelled in case of illness, but payment of funds will be postponed for another year or less, an alternate being designated as above in place of the original appointee.

CONDITIONS OF THE AWARD

Applicants who accept the award of a fellowship will be expected to sail to France not later than July 1st or preferably earlier in the year in which the award is made.

Fellows, unless already so proficient in the language as to be exempted from this requirement by the Chairman of the Advisory

Board, will be required to devote the first summer to courses at some university in spoken French and shall transmit to the Chairman of the Advisory Board a certificate of proficiency in the course pursued. It is strongly recommended that in such cases the first few months be spent in a provincial university, where experience indicates that the most rapid progress can be made in learning the language.

In the first quarter of the academic year following fellows shall matriculate at any French university and in each succeeding quarter at the same or any other French university and shall transmit records of such matriculation to the Chairman of the Advisory Board.

Fellows will be required to pursue studies in the field of science designated in their awards, but will not be held responsible to the Trustees or the Advisory Board for taking any specific courses or achieving any specific results. They must, however, send to the Chairman of the Advisory Board, not later than May 1st of the first year, a report of their studies together with any other documents they may desire, but always including a sealed letter from at least one instructor in the department of their principal studies giving his opinion as to the merits of their work and the prospects of future achievement.

The Chairman on the basis of such documents may then, with the advice and consent of the three members of the Nominations Committee of that year, decide whether the award shall be renewed. In cases of non-renewal, notice of the cancellation of the award will be made before June 1st. The Committee may then nominate an alternate for the remaining year of the Fellowship so cancelled. Fellows will be at liberty to spend the second summer in any country or in any mode that seems best to them.

During the second year the fellows shall register at any French university or affiliated institution for the whole academic year, but will not be responsible during the year to the Trustees or the Advisory Board for further evidence of work pursued. Notification of address and of progress of work must be made at least quarterly to the Chairman of the Advisory Board and the Chairman of the Trustees. At the termination of the second year of university work, fellows shall transmit to the Chairman of the Advisory Board certified copies of any diplomas or certificates of capacity awarded to them by the University authorities and also of any essays or books published by them. Notice of such distinctions shall be printed and sent out by the Chairman of the Advisory Board to the press, colleges and universities.

BY-LAWS

of the

Society for American Fellowships

in

French Universities

BY-LAWS

1. The Society shall be known as the Society for American Fellowships in French Universities.

2. The persons charged with the management, including the care and disbursement of moneys, shall be a self-perpetuating body known as Trustees.

3. The Trustees may select an Executive Committee of five to administer the affairs of the Society, subject to regulations adopted beforehand by the Trustees. Of the Executive Committee not more than three may be residents of New York City or immediate vicinity.

4. The persons to be delegated with the selection and nomination of holders of fellowhsips shall be known as the Advisory Board.

5. The Advisory Board shall consist of not more than twelve members appointed by the Chairman of the Board of Trustees.

6. Any regulations adopted by the Trustees, and any change therein, and any awards made shall be communicated by the Trustees to the Advisory Board.

7. An annual statement of the accounts, after January 1, 1920, shall be sent by the Trustees to each member of the Advisory Board.

8. Necessary expenses paid out by the Committees for express, printing, postage and travel to stated meetings, shall be payable from the Society's funds at the direction of the Chairman of the Trustees.

I. APPOINTMENT OF CHAIRMAN AND COMMITTEES OF ADVISORY BOARD

SECTION 1—*Appointment by Executive Committee.* The Executive Committee of the Trustees shall appoint the Chairman and the Nominations Committee of the Advisory Board.

SECTION 2—*Chairman.* The Chairman of the Advisory Board shall be appointed for three years, and may be re-appointed.

SECTION 3—*Nominations Committee.* (a) The Nominations Committee shall be appointed from the members of the Advisory Board from year to year, and shall not be re-appointed. (1)

(b) It shall consist of three persons, with two alternates to act in case of temporary disability of regular members.

(c) Its members shall be selected with a view to convenience of personal conference. They may be from the same institution, (2) but not in successive years. They shall be from different fields of science.

(d) They shall be appointed before January 1st of each year, beginning with 1918.

SECTION 4—*Referees.* A Referee Committee shall be appointed by the Chairman of the Advisory Board, one from each field of science in which a Fellowship is to be awarded. (3)

In each field the member shall (so far as may be) not be an officer in any institution from which the candidates in that field have studied.

Referees shall be elected from the Advisory Board or from the list of Professors published in the handbook of French Graduate Studies.

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(1) Because they are the ones who will have the bulk of tedious work, and cannot be asked to do it again, and because annual change will avoid any question of personal influence.

(2) There is no harm in this, as they do not make the actual nomination; see below.

(3) Because thus only can be had the best judges of the candidates' qualifications.

II. MODE OF SELECTION, NOMINATION AND AWARD

SECTION 1—*General Scheme.* The general scheme of award shall be as follows: *Preliminary Selection* (by the Nominations Committee), *Recommendation* (by the Referees), *Nominations* (by the Nominations Committee), *Final Award* (by the Trustees' Executive Committee).

SECTION 2—*Preliminary Selection.* Upon the expiring of the time set for receiving applications, the Nominations Committee shall make preliminary selection of the most worthy candidates in each field of science in which a Fellowship is to be awarded (see Rule 8).

The selection shall be made at or after a personal meeting of the Committee.

The selection shall be made within two weeks after the expiring of the time set for receiving applications.

SECTION 3—*Same: Number of Selections.* The selections in each field of science shall be five in number and no more, if that many apply; otherwise shall include all applicants.

SECTION 4—*Same: Fields of Science.* The fields of science shall be divided as follows:

- Anthropology
- Archaeology
- Archaeology and History of Art
- Astronomy
- Botany and Agriculture
- Chemistry
- Criminology
- Education
- Engineering
- Geography
- Geology
  - Geology
  - Mineralogy and Petrology
  - Palaentology
- History
- Law
- Mathematics
- Medicine
  - Physiology
  - Neurology
  - Medicine
  - Surgery
  - Pathology
- Philology
  - Classical
  - Romance
  - Oriental
  - Semitic
  - English
- Philosophy
- Physics
- Political Science—including
  - Economics and International Law
- Psychology
- Religion
- Sociology
- Zoology

SECTION 5—*Same: Transmission of Papers.* The Nominations Committee shall transmit to the Chairman of the Advisory Board all papers of the applicants selected, with a certificate of the name and addresses.

In each field of science the Chairman shall transmit the papers of the selected applicants to the Referees, respectively, as selected by him.

The Chairman shall file in his own records a memorandum of the respective Referees in each field, and of the names of the applicants to each one: "Geology: Professor Jones, of Alaska University; to have applications by Messrs. Brown, Williams, Smith, Robinson, Johnson."

Copies of the certificate and the memorandum of the Nominations Committee and the Chairman shall be transmitted by them respectively to the Chairman of the Trustees, but shall not otherwise be disclosed to any one.

The Nominations Committee shall preserve all papers of applicants not selected, for return after the award.

SECTION 6—*Recommendation.* Each Referee shall, after perusal of the applicants' papers, select for recommendation the most worthy one of the applicants, with another as alternate.

His recommendation shall be transmitted to the Chairman of the Advisory Board, together with the papers of the applicants, in the form of a certificate naming all the selected applicants, and designating one as "Recommended," and another as "Recommended alternately."

The certificate shall be sent within two weeks after receiving the papers.

A copy of his certificate shall be sent by him to the Chairman of the Trustees, but shall not be disclosed to any one else.

The certificant shall be at liberty to report that no applicant merits an award, or that no alternate merits an award.

SECTION 7—*Nomination Meeting.* The Nominations Committee shall meet again at a time not later than four weeks after their first meeting.

At that meeting the Chairman of the Board shall have ready for them the several certificates of the Referees.

They shall then proceed to make nominations, regardless of whether or not all certificates due shall have been received.

SECTION 8—*Same: Fields of Science.* Nominations may be made in each year for any of the fields of science enumerated in Section 4 above.

SECTION 9—*Same: Mode of Nomination.* The Nominations Committee shall list the certificates received in the several fields, and shall check off those fields in which no application or no recommendations were received.

They shall then proceed to select the most worthy applicants from this list, having regard also to desirability of fostering the various fields of science and to any other germane considerations.

They shall vote, by a majority, until they have selected ten nominees. In case the number of applicants in one or more fields of science is proportionately large, the Committee may nominate two candidates in such field, by selecting the alternate named by the Referees.

SECTION 10—*Same: Certifying the Nominations.* They shall then prepare in triplicate a certificate containing all their nominations, and shall forward one copy to the Chairman of the Advisory Board, one copy to the Chairman of the Trustees, preserving one copy for themselves.

SECTION 11—*Award.* The Chairman of the Advisory Board and the Chairman of the Trustees shall respectively inform each other whether or not the nominations were duly made. If they both agree in the affirmative, the Chairman of the Advisory Board shall be empowered to notify the successful candidates informally that the award is made to them. In case they disagree, or both object to the award, the Executive Committee of the Trustees shall make the award.

SECTION 12—*Notification of the Award.* The formal notification of the award shall be made by sending to each successful candidate, by registered mail, an engraved certificate, bearing the crest or seal of the Society and the signatures of the Chairman of the Trustees and the Chairman of the Advisory Board.

A press notice of the award shall be published in the following agencies: Associated Press, Nation, Science, School and Society, Bulletin of the American Association of University Professors, and such other journals as shall be desirable.

A printed notice of the award shall be mailed to every college and university listed for the notice of competition (see post, Rule) with the request that it be posted

upon a public bulletin board; and to all members of the Trustees and the Advisory Board of the Foundation.

SECTION 13—*Alternates.* The Nominations Committee shall include in their votes and in their certificate the names of all persons recommended as alternates by the Recommendations Committee, in the several fields for which nominations are made.

The provisions of Sections 8-12 shall apply to nominations and awards to alternates.

If the principal nominee fails to accept the award, or for any reason fails to sail from this country at the time appointed by these rules, or in the interim notifies his withdrawal from the award, the alternate shall be entitled to receive the Fellowship. The Chairman of the Trustees and the Chairman of the Advisory Board shall determine whether one of the above conditions has happened and shall notify the alternate not later than August 1st.

If under Section 9 two nominees for a single field have been selected by the Nominations Committee by nominating the alternate recommended, then he shall be reckoned as a principal nominee, and there shall be no alternate for that field.

III. NOTICE OF COMPETITION TO AMERICAN COLLEGES AND UNIVERSITIES

SECTION 1—*Time of Notice.* A printed announcement shall be mailed before October 31st (October Thirty-first) of each year, containing the Regulations of the Trustees and a leaflet notice for posting on a bulletin board, with the names and addresses of the Chairman of the Trustees and the Chairman of the Advisory Board, and a statement of time within which applications must be made.

SECTION 2—*Persons Notified.* The announcement shall be sent to all institutions in the following list:

List of Colleges and Universities in the Annual Report of the U. S. Bureau of Education;
Institution of Research;
List of Agricultural Colleges in ditto;
University Clubs;
Selected Press List;
Selected List of Industrial Establishments;
List of Trustees and List of Advisory Board of the Society.

IV. ELIGIBILITY OF CANDIDATES

SECTION 1—*Age, Sex, Citizenship.* The applicants must be at least twenty years of age. It is understood that in each year a small number of awards may be made to mature persons, who have already served as university professors and desire to spend a year's leave of absence in systematic research at French universities, and must be either a citizen of the United States (whether by birth, by naturalization, by parents' naturalization, or by marriage), or a citizen of one of the United States possessions, and may be a man or a woman.

SECTION 2—*College Education.* The applicant must be a graduate of a college requiring four years of study for a degree based on fourteen units of high school studies, or of a professional school requiring three years of study for a degree.

SECTION 3—*Technical Experience.* An applicant not thus qualified must be twenty-four years of age and must have spent five years in an industrial establishment in work requiring high technical skill.

SECTION 4—*Character and Ability.* The applicant must be of good moral character and intellectual ability.

SECTION 5—*French Language.* The applicant must have a practical ability to use French books, both in general subjects and in his special field.

V. APPLICATIONS BY CANDIDATES

SECTION 1—*Documents Needed.* An applicant must transmit to the Chairman of the Advisory Board the following documents:

(a) An Application, on the blank form furnished by the Chairman on request.
(b) Certificate of Birth.
(c) A Certificate of Naturalization, if needed.
(d) A Certificate of College Studies.
(e) A Certificate of Industrial Work, if needed.
(f) Testimonials to moral character and intellectual ability.
(g) Photograph.
(h) Printed or Written Articles, Theses, or Books.

SECTION 2—*Mode of Transmission.* The first seven of the above must be transmitted in a single envelope, not folded, but in a flat package, with cardboard backing, by registered mail.

The eighth must be sent separately, in a single package, by express.

Each package must bear the sender's name and address, and must be directed by name to ....., Chairman of the Advisory Board, Society for American Fellowships in French Universities.

SECTION 3—*Application.* The application must be made on a blank form having these headings:

1. My full name is.....
2. My address is.....
3. My father, or guardian's, name and address are.....
.....
4. My father's and my mother's birthplace were.....
5. I was born at.....and herewith enclose a certificate of birth (B).
6. I was naturalized at..... on....., and herewith enclose a certified copy (C) of my naturalization record. (If a person was a minor and in this country at the date of the father's naturalization, he thereby becomes a citizen; for which case, say:) I was ..... years old and living in this country on....., the date of my father's naturalization.
7. I attended the following schools for the periods and with the results stated:

School	Place	Date	Graduated
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....

8. I attended the following colleges and universities for the periods and with the results stated:

Colleges or Universities	Place	Date	Graduated
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....

9. I there pursued the following courses of study, for which I enclose a certificate from the registrar (D):

Year	Course of Instruction	Instructor
.....	.....	.....

(An applicant not fulfilling this qualification will submit also a separate letter in his own handwriting stating the work done by him and enclosing certificates from his superintendent, etc.)

10. I enclose testimonials to my moral character, intellectual ability, and technical accomplishments, from the following persons (F):

Name	Occupation	Address
.....	.....	.....
.....	.....	.....
.....	.....	.....

11. I enclose a photograph of myself taken by.....at..... within one year past, and bearing my autograph signature (G).

12. I have written the following theses, essays, or books, representing my advanced work:

Title	Typewritten Ms	Published When and Where.
.....	.....	.....

and I send copies herewith by express (H).

13. The field of science (see Rule II, Sec. 4) in which I apply for a Fellowship is.....

Section 4—*Certificate of Birth.* (1) The certificate of birth must be signed by some appropriate city or county official, and then attested by the clerk of the nearest superior court under seal of the Court. (Details here to be changed, according to French requirements as later learned.)

If the records are lacking, for the period in question, the certificate must so state, and the applicant must furnish an affidavit of the date and place of his birth signed and sworn to by two persons, one of whom must be his parent if living.

Section 5—*Certificate of Naturalization.* (2) The certificate of naturalization must be a certified copy by the clerk of the court under seal of the court.

Section 6—*Certificate of College. Studies.* The certificate of studies must be not a diploma, but a statement by the registrar or dean (one certificate for each institution) showing the specific studies, the general grades attained, and the degree awarded.

A certificate of practical ability to read French books must be furnished by an instructor in the French language.

Section 7—*Certificate of Industrial Work.* The certificate of industrial work must be from the responsible official to whose personal knowledge the work has been done, and must state the dates and nature of the work.

Section 8—*Testimonials.* The testimonials may be as few or as many as seem desirable. They will serve as important material for the final decision. They must be typewritten, or accompanied by a typewritten copy, and headed, "To the Chairman of the Advisory Board of the Society for American Fellowships in French Universities." (3) Testimonials to moral character and intellectual ability should be written with the consideration that the repute of American character may

(1) This will be required by the French authorities, so the applicant may as well prepare early. The Committee cannot afford to go through the labor of an award and then find that the applicant is not qualified to make use of the Fellowship.

(2) Same note as preceding.

(3) This is to avoid the "To whom it may concern" type of testimonial.

depend upon their trustworthiness. Testimonials to technical accomplishments should give ample details. Writers of testimonials are advised not to rely upon counteracting an over-generous testimonial by a private letter to the Board.

SECTION 9—*Photograph.* The photograph must be one taken within a year, bearing the imprint or signature and address of the photographer and the applicant's signature, and not larger than ten by eight inches over all.

SECTION 10—*Articles and Books.* The articles and books if manuscript must be typewritten and in English; if printed they may be in any form and in either English, French, Italian, Spanish or German. They may have been composed at any time or place; but compositions prior to senior college year will hardly be useful. Each one must bear, for easy identification, a pasted white slip on the outside front with the applicant's name and the field of science concerned.

SECTION 11—*Return of Documents.* After the award is announced, all documents (except the application) will be returned to the unsuccessful candidates; and the certificates of birth and naturalization will be returned to the successful candidates on request before June 1st.

SECTION 12—*Missing Documents.* If an application is filed in due season, but lacks the certificate of birth or naturalization (if needed), and a sufficient excuse is given, the failure to supply it will not prevent a consideration of the applicant's name, provided the missing document is filed before the final meeting of the Nominations Committee.

Applicants are recommended not to file the applications until all the required documents can be sent with it.

SECTION 13—*Time of Application.* Applications must be filed not later than January 1st of the year in which the award is to be made.

The application should be sent by registered mail with request for return receipt, and should be covered by a separate letter notifying of the despatch of the packages.

No application brought in person will be received; but a receipt will be signed for an application brought by a messenger.

SECTION 14—*Communication with the Committees.* Applicants are requested to make no personal communication concerning the merits of their candidacy to any member of the Trustees or the Advisory Board; except so far as any of them may be in a position to furnish a testimonial based on personal knowledge.

VI. PAYMENT OF FUNDS TO HOLDERS

SECTION 1—*Treasurer.* The Chairman of the Trustees will act as Treasurer, with whom all correspondence concerning payments should be had.

SECTION 2—*Instalments.* The payments will be made in advance, in three instalments per year.

SECTION 3—*First Instalment.* The first instalment will be $400, payable in June and before July 1st in New York City, on exhibition of the certificate of award, and a steamer passage ticket to France.

To enable the Treasurer further to identify the holder of the Fellowship, the latter is requested to notify in due season the Chairman of the Advisory Board to forward the autographed photograph to the Treasurer.

SECTION 4—*Second and Third Instalment.* The second and third instalment will be $300 each, payable on January 1st and April 1st ensuing by draft sent to France.

SECTION 5—*Second Year.* The payments for a second year shall be in the same amounts and on the same dates, by draft sent to France.

SECTION 6—*Duration of Fellowship.* Each award of Fellowship shall entitle the holder to payments for two years as above, unless the original award expressly specifies a shorter period, or unless the Fellowship be cancelled for non-observance of any essential conditions as provided in Rule VII above; in which case no payment shall be due after the one last made before the vote of cancellation, unless the vote of cancellation shall otherwise specify.

VII. RULES TO BE OBSERVED BY HOLDERS.

SECTION 1—*Notice of Acceptance.* An applicant to whom an award of a Fellowship has been formally communicated as in Rule II, Sec. 12, shall within 30 days of the date of the communication notify the Chairman of the Advisory Board by registered mail, of his acceptance of the award. The letter of acceptance shall state that it is his intention to use the Fellowship, proceed to France, and there pursue the studies in the field of science designated, subject to all conditions named in these rules.

SECTION 2—*Failure to Accept.* Failure to receive an acceptance within such 30 days will authorize the Chairman to cancel the award and to designate the alternate, as provided in Rule II, Sec. 13.

The alternate shall then signify his acceptance in the same manner, subject to the same proviso.

SECTION 3—*Withdrawal or Non-Appearance.* In case of the holder's failure to sail from this country at the time limited below, or in case of his notification of withdrawal in the interim, the Chairman shall also be empowered to act as in Sec. 3.

In case of illness supervening and preventing departure, the Chairmen are also empowered to act as in Sec. 3, but without cancelling the award and only postponing of payment of the funds for another year or less.

SECTION 4—*Time of Appearance.* The holder shall sail from this country in some steamer starting not later than July 1st, and preferably earlier.

He must arrange with the Chairman of the Trustees for appearance in New York City before the sailing date, for identification and payment.

SECTION 5—*First Summer; Course in Spoken French.* The holder shall spend the first summer at some university taking courses in spoken French (1); and shall transmit to the Chairman of the Advisory Board a certificate of proficiency in the courses taken.

If a holder is already so proficient in spoken French as not to need the summer course designated in this section, the Chairman may dispense with this requirement.

SECTION 6—*First Year.* The holder shall matriculate for the first (autumn) quarter at any French university, and in each succeeding quarter at the same or any other French university; and shall transmit a copy of such matriculation record to the Chairman of the Advisory Board.

He shall not be held responsible to the Trustees or Advisory Board for taking any specific courses or achieving any specific results, except as follows:

(1) His work generally shall concern the field of science in which the Fellowship was awarded to him; and

(2) He shall send to the hands of the Chairman of the Advisory Board not later than May 1st of the first year, a report of his studies, together with any other documents he desires, but including indispensably a sealed letter from at least one

(1) This is absolutely indispensable. Too many students unskilled in the foreign spoken language have wasted time over there, to their own chagrin. We cannot afford to let them throw away their first year for lack of it.

instructor in the department of his principal work, stating an opinion as to the merits of his work and the prospect of his future achievement.

The Chairman, if he decides, in view of these documents, and with the advice and consent of all three of the Nominations Committee of that year, that a second year would not be desirable, may cancel the award, provided that cable notice is sent before June 1st; and the Committee shall then be empowered to nominate any alternate for the remaining year of that Fellowship.

SECTION 7—*Second Summer.* During the second summer, the holder shall be at liberty to spend the time in any country or in any mode that seems best to himself.

SECTION 8—*Second Year.*—During the second year the holder shall register at any French university or affiliated institution for the period from October to June; but he shall not be responsible to the Trustees or the Advisory Board for further demonstration for work done. He is expected, however, to keep the Chairman of the Advisory Board and the Chairman of the Trustees advised at least quarterly of his address and of the progress of his work.

SECTION 9—*Termination.* At the termination of the second year of university work he shall transmit to the Chairman of the Advisory Board a certified copy of any diploma or certificate of capacity awarded to him by the university authorities, and also of any printed essay or book composed by him.

A printed notice of such distinctions conferred shall be sent out by the Chairman of the Advisory Board in the same manner as provided in Rule II, Sec. 12, above.

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